

# SlumberParty AtGlenbow

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## 1. ADULT GUARDIAN INFORMATION

### Welcome!

SlumberPartyAtGlenbow invites visitors on an overnight adventure within the museum. The evening's activities are designed to give children aged 7–12 and their adult guardians an exclusive experience of Glenbow's galleries and hands-on programming as well as our behind the scenes collection spaces. Dinner, late night snacks and breakfast will be served. A detailed agenda of the event is provided for your reference.

### Adult Guardian Responsibilities

Children need to be chaperoned at all times. Groups will maintain a ratio of one adult per four children, with children remaining in visual sight of their guardians throughout all activities. The event can accommodate 50 people in total. Glenbow Slumber Party Staff and Security Staff will be available at all times to assist your group as needed. SlumberPartyAtGlenbow is a non-smoking, non-alcoholic event. The entrance doors will be locked upon arrival, with the intention of all visitors remaining inside the museum for the duration of the event. Please inform Glenbow Slumber Party Staff or Security Staff if you need to exit the building at any time.

### Sleeping Location

All visitors will sleep in the third floor Maverick's galleries. Beds may not be made in gallery entryways and pathways to the washrooms and stairways must be kept clear. All bedding materials will be brought by visitors. Sleeping bags, pillows and foam mats are suggested. Please inform Glenbow of which type of sleeping materials you are bringing upon ticket purchase. All bedding and clothing items must be washed prior to the SlumberPartyAtGlenbow due to pest control concerns. Visitors are encouraged to bring an overnight bag that contains a pair of pajamas, toiletries, flashlight, snacks and a change of clothes for the next day. Tops, bottoms and socks must be worn at all times. Please be courteous to your fellow visitors and refrain from using the hand dryers in the washrooms after lights out (paper towels are available to dry hands), and keep your cell phones on silent.

### Emergencies/Security

First Aid-trained Security Staff will remain with the groups at all times. The museum is on 24-hour camera surveillance through our secure control room, and a First Aid room is available on the second floor. Please inform Glenbow of any health issues and/or dietary restrictions upon ticket purchase. Visitors are encouraged to bring any materials needed to make their stay more comfortable. Glenbow follows City of Calgary emergency and fire procedures. Glenbow is not responsible for lost or missing items.

## **2. ARRIVAL/DEPARTURE**

### **Arrival**

SlumberPartyAtGlenbow begins at 6pm sharp in the main lobby. Check-in is from 6–6:30 pm and will take place at the front desk in our main floor lobby. Please ensure that you have your signed waivers submitted to Glenbow prior to check in. Failure to do so will result in termination of event participation. All sleeping materials and personal belongings will be stored in our coatroom on the main floor until later in the evening. All bags, sleeping bags, snack bags etc. should be labeled with your group/last name.

### **Late Arrival/Early Departure**

The entrance doors will be locked at 6:30pm after arrival and check-in. Should you require a late arrival, please inform Glenbow upon ticket purchase. No one shall be admitted to SlumberPartyAtGlenbow after 7:30pm. Please plan for travel time and parking when arriving at the event. Should you require an early departure, please inform Glenbow upon ticket purchase. Re-entry will not be granted to visitors who require an early departure.

### **Departure**

SlumberPartyAtGlenbow ends at 9am the following morning, at which point all belongings must be packed up and removed from the museum.

## **3. CODE OF CONDUCT**

- **Always stay with your group. Children must remain with adult guardians at all times.**
- **Comfortable clothing and foot wear must be worn at all times.**
- **Adult Guardians are responsible for the behavior of their children. Horseplay, practical jokes or any other activity that may create a hazard will not be tolerated.**
- **Visitors must follow all rules, regulations, and procedures of Glenbow as instructed by staff.**
- **Visitors must stay out of any restricted or no go designated areas.**
- **Visitors will be respectful of others sharing the space.**
- **Please, no running within the museum.**
- **The signs will tell you when to touch. Please do not touch artworks or artifacts unless given permission.**
- **No food or drink inside the galleries. All food and drink must remain in designated areas due to pest control concerns.**
- **No tobacco or alcohol is permitted.**

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